**ANNEXURE E**

COMPLIANCE CHECKLIST FOR BIDDERS

**RFP 0041/2019 C –** PROVISION OF NATIONAL GUARDING SECURITY SERVICES FOR SARS SITES

| **NAME OF THE DOCUMENT THAT MUST BE SUBMITTED** | **Page No / Annexure No** |
| --- | --- |
| **GATE 00 – PRE-QUALIFICATION** |  |
| Invitation to Bid – SBD 1 |  |
| Tax Compliance Status Pin |  |
| Declaration of Interest – SBD 4 |  |
| Preference Point Claim Form – SBD 6.1 |  |
| Declaration of Bidders past Supply Chain Management Practices – SBD 8 |  |
| Certificate of Independent Bid Determination – SBD 9 |  |
| SARS Oath of Secrecy |  |
| Audited / Independently Reviewed Financial Statements |  |
| Central Registration Report (Central Database System) from National Treasury. |  |
| **GATE 01 – MANDATORY REQUIREMENTS** |  |
| B-BBEE Status Level 1 or 2 |  |
| Bidders must subcontract a minimum of 30% of the value of the contract to an EME or QSE, which is at least 51% owned by black people. |  |
| Letter of Good Standing with the Private Security Industry Regulatory Authority. |  |
| **WRITTEN SUBMISSION** |  |
| Cover Page |  |
| Introduction |  |
| Commercial Requirements |  |
| Financial Statements |  |
| Executive Summary |  |
| The Bidder must clearly indicate which region/s the Bidder intends to render the Services to SARS |  |
| On their bid covering letter, Bidder(s) will make a declaration that they did not have access to any SARS proprietary information or any other matter that may have unfairly placed that Bidder in a preferential position in relation to any of the other Bidders |  |
| **GATE 02 - TECHNICAL RESPONSE** | |
| * Experience to deliver on the scope of work |  |
| * Infrastructure and capability |  |
| * Services’ offering |  |
| Conclusions |  |
| Signatures |  |
| **GATE 03 – B-BBEE AND PRICING** |  |
| B-BBEE |  |
| Pricing |  |
|  |  |
| **ADDITIONAL INFORMATION REQUIRED(SECURITY CLEARANCE)** |  |
| Letter of Good Standing from PSIRA |  |
| Full names, surnames and ID Numbers of the Directors |  |
| PSIRA Numbers for the Company and Directors |  |
| Criminal Record Check report of the Directors from the South African Police Service (actual fingerprints) |  |